

**Step by Step Instructions for Registering Your Claim**  
**Self Executing Registered Claim**

**Step 1)** Fill out all of the required information on the 'P O Claim-Cover' sheet as follows:

- A) Registered Mail #** The post office will not give the forms or numbers for this until you present the package for mailing. Complete the form and prepare the envelope but DO NOT SEAL the envelope until you get to the post office. Ask for the Registered Mail Form, placing the Registered Mail # in the proper location on both forms. DO NOT allow the post office to talk you out of using the Registered Mail. They will tell that it is only for very valuable items or some other excuse. Do not argue with them and do not attempt to explain. Simply tell them that you know what you need and that is REGISTERED MAIL.
- B) Claim Value** This is the total value of the home lost to foreclosure, not the loan value, but the Home value. This must be the same as "Value of Property" below.
- C) Claimant name/address** You are the Claimant. Place your present address here. NOT the address of the lost property.
- D) Your Full Name** This is your full name in upper and lower case letters with your middle name spelled out. Leave in the "as Trustee for:"
- E) Legal Fiction Name** This is your name in **all capital letters**, usually with middle initial only. This is called the "Strawman" and is a Legal Fiction Transmitting utility.
- F) Case #** This is the foreclosure Court Case #
- G) Name & Address of Court** The Court where the foreclosure took place
- H) Property Address** Of the lost Property
- I) Property Parcel No. or Plot No.** Find this in the foreclosure court documents. It identifies the subject property as recorded by the county.
- J) Value of Property** This is the full value of the property and must be the same as the Claim Value in "B" above
- K) Please re-align and re-adjust the page so that the "Certificate of Authenticity" is at the bottom of the page and NOT on the next page. This is very important.**

**Step 2)** You will need to have a copy of the Foreclosure Order or Decree from the court.

Take this page and write diagonally across the front of it in large bold letters and in blue ink "ACCEPTED", date and sign full name below 'ACCEPTED', again at a diagonal.

- a)** On the reverse side of the document you will need to endorse the document just like you would a check, by writing "Endorsed to the Order of John (Jack) E. Potter for set-off and settlement against P.E.R.S. account No. **06-**

50913806/296520781, Columbus, Ohio , ABA Routing - Atlanta FRB." Date and sign.

**Step 3)** Next take the 2 page "Demand for Settlement" document and fill in your name, in upper & lower case letters, in the first line of the text. Fill in the date at the bottom and take it to a Notary Public. You must show identification and sign the document in front of the Notary.

- I) **Once the document has been notarized**, find the square at the bottom of page two of the document. You must place a \$1.00 U.S. postage stamp in this square. (This is extremely important!) Place your right thumb print, ( I use red ink for this), next to the stamp and then sign your name across stamp and thumb print. (I use Blue or Gold Ink ONLY)
- II) Place the 'P O Claim-Cover' from Step 1 on top of your notarized "Demand-Treasury" from Step 3 and place these on top of your "ACCEPTED" and "ENDORSED" court cover sheet, Step 2 so that your documents are in this order:
  - a) 'P O Claim-Cover'
  - b) "P O Demand for Settlement"
  - c) "ACCEPTED" and "ENDORSED" court Order or Decree
- III) Make three (3) copies of these documents. (Preferably color copies of the page with the stamp) One for your records and two for future use if necessary.
- IV) Take the original documents (NOT THE COPIES) to the post office, request the Registered Mail Form, **placing the Registered Mail No. on both documents** and mail to:

**John (Jack) E. Potter – Postmaster General in original jurisdiction &  
JOHN (JACK) E. POTTER – CEO USPS  
c/o USPS HDQ  
475 L'Enfant Plaza SW  
Washington, D.C. 20024**

**Do Not allow the post office to convince you to send it other than REGISTERED MAIL**

**Step 4)** Now that you have mailed off your claim we ask that you file your claim at TheTrustee911.com. On the site we have a simple E-Mail submission form for you to complete. If you have not received compensation within 30 days TheTrustee911.com will automatically file your claim electronically with the Postmaster General and/or the Universal Postal Union and your claim will be added as a Co-Claimant on a Habeas Corpus and/or all other litigation that may become necessary to compel performance in this matter.

**Step 5)** We do understand that times are tough and that you have been hard hit by this economic crisis or you would not be here filing a claim. On the other hand processing of your claim and all that we continue to do on a daily basis to ensure that you receive your due compensation and that the largest private bailout of the American people becomes a reality is an all consuming task for which there is no

compensation as all funds have been blocked by the Federal Reserve. What we do, we do under the principles of "***I AM my brother's keeper***", a principle to which we are intimately and forever attached. So, we ask that you *pay it forward* and *help us to help you* by making whatever size donation you are able to give. If you are truly unable to give even \$1 then we send you blessings, that abundance may soon manifest itself in your reality. If you are able to give more than your share, we ask that you too live by the principles that guide our lives, and give that little extra and help us to help those who are less fortunate and hard hit in these times.

Thank you,

The Trustee